

**MINUTES OF THE
MEETING OF
THE BOARD OF DIRECTORS
OF
PORT CHESTER OBEDIENCE TRAINING CLUB**

A Meeting of the Board of Directors of Port Chester Obedience Training Club ("Club" or "PCOTC" was held at 5:05 PM on June 29, 2022 at Ridge Road Park, 287 Ridge Road, Hartsdale, NY 10530.

Present at the meeting were the following Managers and Directors:

Kathy Gregory	President
Barbara Shubinski	1st Vice President
Katherine Jochen	2nd Vice President
Bruce Sheffler	Treasurer
Donna Fanok	Recording Secretary
Sharon Ripps	Corresponding Secretary
George Berger	Director
Jeanne Meldrim	Director

Bruce Sheffler motion to amend the order of business to begin with the President's report was unanimously passed

President's Report - Kathy Gregory

The President wishes to thank the Board Members for attending this meeting.

(1) Motion was made to discuss the Facebook group PCOCT Unleashed. Motion was seconded.

After discussion a motion was made to have the Board approach the Administrator of the PCOTC Unleashed to request that all PCOTC members in good standing be permitted to join PCOTC Unleashed. The motion was tabled.

(2) The President reported on negotiations with Monique Plinck to obtain her as an agility instructor.

A motion was made and seconded to prevent Board members from discussing individual instructor fee schedules with anyone other than Board members or the individual instructor. The vote on the motion was three to three with one abstention The President cast the tie breaking vote in favor of the motion.

(3) The formerly tabled motion was withdrawn.

(4) No one should enter the Office at PCOTC. A volunteer will be needed to help move the furniture so the office may be sanitized. Kassi McCombe, our Volunteer Coordinator, will be asked to arrange for the volunteers. A motion is made to contact Kassi to make these arrangements. Motion was seconded and unanimously passed.

(5) The President reported that the members of the Board continue to be covered by an insurance policy.

Report of the Corresponding Secretary - Sharon Ripps

Would like to utilize Mail Chimp to its maximum potential. First order would be an updated Member List.

Report of the Treasurer - Bruce Sheffler

A motion was made by Bruce Sheffler and seconded by Kathy Jochen to authorize the treasurer to issue payments for Club expenditures up to the amount of \$1500 without Board approval and to further authorize the treasurer to issue payments for expenditures arising from prior approved Board activities, vendors, purchasers or the like up to \$5000 without additional Board approval. The motion was passed unanimously.

Bruce Sheffler moved to allow current members of the Board other than the President and Treasurer read only access to Quick Books. The motion was seconded and passed unanimously.

Unfinished Business

A motion to have the items presented by Membership during the June 23, 2022 General meeting be opened for discussion and resolution. Motion seconded and unanimously in favor.

Next Meeting will be held on July 6, 2022.

There being no further business, on motion duly made, the meeting was adjourned at 6:50 pm.

Kathy Gregory, President

Donna Fanok, Secretary